

## Regulations of the "OLIVIA QUEST" competition

### 1. GENERAL PROVISIONS.

- 1.1. These Regulations set out the rules of the competition called "OLIVIA QUEST" (hereinafter referred to as the "Competition").
- 1.2. The Competition is organised under the rules set out in these Regulations (hereinafter referred to as the "Regulations") and in accordance with generally applicable laws.
- 1.3. The Organiser of the Competition and the Founder of the prizes in the Competition is Olivia Serwis Spółka z ograniczoną odpowiedzialnością, with its registered office in Gdańsk (80-309), al. Grunwaldzka 472C, entered into the Register of Entrepreneurs of the National Court Register by the District Court Gdańsk-Północ in Gdańsk VII Commercial Division of the National Court Register under KRS number: 0000475473, NIP: 5842732752, REGON: 221946200, share capital: PLN 205,000.00 (hereinafter referred to as the "Organiser").
- 1.4. The Competition will be held from 10:00 a.m. on 9 April 2024 until 11:59 p.m. on 25 April, with the first stage of the Competition taking place from 10:00 a.m. on 9 April 2024 until 1:00 p.m. on 24 April 2024 and the second stage of the Competition taking place on 25 April 2024 (the Competition period).
- 1.5. Applications for the Competition will be open from 8 April until 1:00 p.m. on 24 April.
- 1.6. The Competition is held on the territory of the Republic of Poland, in the premises of the Olivia Centre office complex (al. Grunwaldzka 472, 80-309 Gdańsk) and in the My Olivia mobile application (the "Application").
- 1.7. The Regulations of the Competition are available in the Application and on the website at: <https://www.oliviacentre.com/aktualnosci/olivia-quest/>.
- 1.8. The Competition is not a cash lottery, raffle, promotional lottery or any other game of chance or parimutuel betting within the meaning of Article 2 of the Act of 19 November 2009 on gambling (consolidated text, Journal of Laws of 2023, item 227).
- 1.9. Any information about the Competition available in advertising materials is for information purposes only.
- 1.10. The person authorised to provide information about the Competition on the part of the Organiser is: Marta Moksa (e-mail address: Marta.Moksa@oliviacentre.com).
- 1.11. The Competition is addressed to Olivia Centre Residents with an account in the Application and confirmed Resident status.

## 2. CONDITIONS OF PARTICIPATION IN THE COMPETITION.

- 2.1. The Competition is open to any natural person who meets the following conditions:
- a) has full legal capacity,
  - b) is a resident of Olivia Centre, i.e. has the status of a resident of Olivia Centre in accordance with the provisions of the regulations of the Application,
  - c) has an account on the Application during the Competition period,
  - d) has applied for the Competition and has completed the Competition tasks in accordance with the provisions of the Regulations,
  - e) has provided the Organiser with its personal data to the extent required by the Organiser (i.e. first name, last name, e-mail address) and has consented to its processing to the extent required by the Organiser,
  - f) has fulfilled other conditions of participation specified in the Regulations in addition to the above.
- 2.2. Applying to the Competition and completing the competition tasks is tantamount to a declaration of acceptance of the Regulations and a commitment to comply with its provisions.

## 3. RULES FOR CONDUCTING THE COMPETITION.

- 3.1. The Competition participant applies to participate in the Competition via the Application and gives its consent by ticking the relevant checkboxes in the Application, with the following wording, under penalty of disqualification from the Competition: *"I accept the regulations of the 'OLIVIA QUEST' Competition. Furthermore, I consent to my personal data processing by Olivia Serwis Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk for the following purposes:*
- a) personal data in the form of first name, last name and email address – for the purposes of conducting the Competition, including my participation in the Competition, submitting the statements and expressing the consents specified in the Competition Regulations, issuing the prize in the Competition and contacting me in this matter,*
  - b) personal data in the form of first and last name – for the purposes of their publication in any information, promotional or advertising materials related to the Competition, which may be prepared and reproduced with all techniques and methods as well as disseminated in any form and scope, in particular in printed and electronic form, on the Internet, by making them available to the public in such a way that everyone can have access to them at any time and place, distributed on any media and in any advertising form, in the press (printed and electronic), this consent is granted free of charge, without territorial restrictions and for an indefinite period of time."*

- 3.2. The Competition consists of two stages.
- 3.3. The first stage of the Competition consists of guessing the Main Catchphrase determined by the Organiser on the basis of hints and clues provided by the Organiser in the Application and located on the premises of the Olivia Centre office complex (al. Grunwaldzka 472, 80-309 Gdańsk).
- 3.4. The Competition participant sends the catchphrase (words) considered to be the Main Catchphrase via the Application. Each Competition participant who submits the correct Main Catchphrase via the Application by 1:00 p.m. on 24 April 2024 will qualify for the second stage of the Competition and will be invited to participate in the second stage of the Competition – the Grand Final – via e-mail to the e-mail address provided in the Application.
- 3.5. The second stage of the competition (“Grand Final”) will take place on 25 April 2024 in the building with the trade name Olivia Four (al. Grunwaldzka 472B, 80-309 Gdańsk) at O4 Coworking.
- 3.6. During the Grand Final, participants will perform tasks indicated by the Organiser and the winner will be the participant who wins all the competitions in the Grand Final.
- 3.7. The Organiser reserves the right to appoint a jury to evaluate the tasks performed by the Participants during the Grand Final.
- 3.8. Only one participant (“Winner”) can win the Competition.

#### **4. COMPETITION PRIZE.**

- 4.1. The prize in the Competition is a cash prize of PLN 1,000.00 (in words: one thousand zlotys 00/100).
- 4.2. The prize will be transferred to the Winner by bank transfer to the bank account indicated by the Winner within 30 days from the date of the end of the Competition, where the Winner is obliged to indicate the bank account within 7 days from the day of the Grand Final in an e-mail sent to the Organiser at the e-mail address: [komunikacja@oliviacentre.com](mailto:komunikacja@oliviacentre.com).
- 4.3. The Competition participant shall irrevocably lose its right to the prize if participant breaches the provisions of the Regulations. The Organiser may withhold the prize until the case indicated in the previous sentence has been clarified.
- 4.4. The Organiser informs that the Winner is obliged to pay, through the Organiser, personal income tax on winning the Competition and that the amount of this tax is 10% of the Prize value. Therefore, the Organiser will deduct the amount of personal income tax due from the cash prize specified in section 4.1 of the Regulations, which the Prize winner is obliged to pay, and transfer it to the account of the relevant tax office. By entering the Competition, participants agree to the deduction referred to in the previous sentence. The Winner of the Competition is obliged to provide the Organiser with the PESEL number and address of residence, for tax purposes, at the latest within 2 (two) days of being notified of winning the Competition, otherwise the Winner shall lose the right to the Prize.

## **5. PERSONAL DATA.**

- 5.1. It is a condition of participation in the Competition that the Competition participant must provide true personal data in the form of the first name, last name and e-mail address for the purposes set out in section 5.2. of the Regulations. Providing false or incomplete personal data or not providing any personal data at all or not giving consent to the processing of personal data will result in disqualification from the Competition.
- 5.2. The Competition participant agrees that Olivia Serwis Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk may process its personal data for the following purposes:
- a) personal data in the form of first name, last name, e-mail address – for the purposes of conducting the Competition, including the participation in the Competition, submitting the statements and expressing the consents specified in the Competition Regulations, issuing the prize in the Competition and contacting Competition participant in this matter,
  - b) personal data in the form of first and last name – for the purposes of their publication in any information, promotional or advertising materials related to the Competition, which may be prepared and reproduced with all techniques and methods as well as disseminated in any form and scope, in particular in printed and electronic form, on the Internet, by making them available to the public in such a way that everyone can have access to them at any time and place, distributed on any media and in any advertising form, in the press (printed and electronic), this consent is granted free of charge, without territorial restrictions and for an indefinite period of time.”
- 5.3. The controller of personal data of the Competition participants and legal representatives or legal guardians of underage Competition participants is the Organiser – Olivia Serwis Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk (80-309), al. Grunwaldzka 472C, entered into the Register of Entrepreneurs of the National Court Register by the District Court Gdańsk-Północ in Gdańsk VII Commercial Division of the National Court Register under KRS number: 0000475473, NIP: 5842732752, REGON: 221946200, share capital: PLN 205,000.00.
- 5.4. Full information on the processing of personal data of the Competition participants and legal representatives or legal guardians of underage Competition participants is attached as Appendix 1 to the Regulations.

## **6. FINAL PROVISIONS.**

- 6.1. The Competition participant may submit a complaint to the Organiser against any actions of the Organiser taken in the course of the Competition (or any omissions thereof). A complaint shall be submitted by e-mail – from the Competition participant’s address, to the Organiser’s e-mail address within 5 days from the date of the action (and in the case omission, from the deadline by which the Organiser should have

- performed it) or from the date on which the Competition participant became aware of the basis for the complaint, but in no case later than 5 days from the date of the Grand Final. The Organiser shall consider the complaint within 5 days of its submission. The Organiser shall send a reply to the complaint to the e-mail address of the Competition participant from which the complaint was received.
- 6.2. The Organiser shall have the exclusive right to determine the Competition activities, evaluate the participants' performance of the Competition task and select the winner based on the principles set out in the Regulations.
  - 6.3. Any possible disputes related to the organisation, course and settlement of the Competition, including those concerning prizes, shall be examined and resolved by the competent common court in Gdańsk.
  - 6.4. In matters not covered by these Regulations, the provisions of law shall apply.
  - 6.5. These Regulations are the only document setting out the rules of the Competition.
  - 6.6. The Organiser reserves the right to interpret the provisions of the Regulations. All decisions of the Organiser shall be binding and final.
  - 6.7. The Organiser reserves that it shall not be liable for events preventing the proper conduct of the Competition which it could not have foreseen or prevented, in particular in the case of random events, including force majeure.
  - 6.8. The Organiser shall not be liable if the Prize cannot be transferred to the Winner for reasons beyond its control, in particular if the Winner fails to provide the bank account number in time and to the Organiser's email address specified in these Regulations.
  - 6.9. The Organiser's liability to the Competition participants in relation to the execution of the Competition shall be limited to the value of the Prize in the Competition.
  - 6.10. The Organiser reserves the right to make changes to the Regulations at any time, including the right to change the Prize or competition activities, as long as this does not result in a worsening of the conditions of participation in the Competition.
  - 6.11. The Organiser establishes the following correspondence address for all correspondence related to the Competition: [komunikacja@oliviacentre.com](mailto:komunikacja@oliviacentre.com).

## Appendix 1 to the Regulations of the "Olivia Quest" competition

### INFORMATION ON PERSONAL DATA PROCESSING

In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to personal data processing and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter the "Regulation"), we provide you with information regarding your personal data processing:

#### 1. Data controller.

*The Controller of your personal data is Olivia Serwis Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk (80-309), al. Grunwaldzka 472C, entered into the Register of Entrepreneurs of the National Court Register by the District Court Gdańsk-Północ in Gdańsk VII Commercial Division of the National*

*Court Register under KRS number: 0000475473, NIP: 5842732752, REGON: 221946200, share capital: PLN 205,000.00 (hereinafter referred to as the "Controller").*

1. Obtaining information about the personal data processing.

In all matters concerning the personal data processing, you may contact the Data Protection Officer appointed by the Controller using the following contact details: Olivia Serwis Sp. z o.o., Krzysztof Hewelt – Data Protection Officer, al. Grunwaldzka 472C, 80-309 Gdańsk, e-mail address: [iod@oliviacentre.com](mailto:iod@oliviacentre.com).

2. Purpose of personal data processing and legal basis.

The Controller will process your personal data for the following purposes:

- a) Your personal data in the form of first name, last name, e-mail address will be processed for the purposes of conducting the Competition, including your participation in the Competition, submitting the statements and expressing the consents specified in the Competition Regulations, issuing the prize in the Competition and contacting you in this matter, based on Article 6(1)(c) of the Regulation,*
- b) Your personal data in the form of first and last name will be processed for the purposes of their publication in any information, promotional or advertising materials related to the Competition, which may be prepared and copied with all techniques and methods as well as distributed in any form and scope, in particular in printed form, electronic form, in the Internet, by making them publicly available in such a way that everyone can have access to them at a time and place of their own choosing, distributed on any media and in any advertising form, in the press (including printed and electronic), based on Article 6(1)(c) of the Regulation,*
- c) fulfilling the Controller's legal obligations, based on Article 6(1)(c) of the Regulation,*
- d) establishing, securing or pursuing claims by the Controller in connection with the Competition, the activity or your person, or establishing the Controller's liability, or defending against claims made against the Controller, based on Article 6(1)(f) of the Regulation.*

3. Sharing of personal data (recipients of personal data).

*The Controller may share your personal data with:*

- a) entities processing data on behalf of the Controller, including entities used by the Controller or entrusted by the Controller to carry out activities within the scope of its activities, entities entrusted by the Controller with the personal data processing, entities providing tax, accounting, insurance, advisory, legal, technical or IT services to the Controller, suppliers of systems supporting the Controller's activities,*
- b) other controllers who process personal data on their own behalf, including authorised entities and bodies to which the Controller is obliged or authorised to make personal data available on the basis of applicable laws, entities providing insurance, banking, courier or postal services.*

4. Period of storage of personal data.

The duration of storage of personal data depends on the legal basis and purpose of the data processing, taking into account the principle of accountability. With the above in mind, your personal data will be stored for the following period:

- a) *in the case of personal data processing for the purpose of fulfilling a legal obligation to which the Controller is subject – for the time necessary to fulfil of that obligation and the time during which the Controller may suffer the legal consequences of failing to fulfil that obligation,*
- b) *for the time necessary to establish, secure or pursue claims by the Controller in connection with the Competition, or to establish the Controller's liability, or to defend against claims made against the Controller, taking into account the limitation periods set out in the applicable law,*
- c) *in the case of personal data processed on the basis of your consent to its processing – at the latest until the consent is withdrawn.*

In the case of personal data processed for different purposes or on different processing bases, for which there are different storage periods, the total storage period for such personal data shall not be longer than the storage period that expires at the latest.

5. Vested rights.

In relation to the Controller's processing of your personal data, you are entitled to:

- a) the right to access personal data,
- b) the right to correct personal data,
- c) the right to delete personal data (the right to be forgotten),
- d) the right to restrict data processing,
- e) the right to transfer personal data to another controller,
- f) the right to object to the personal data processing, including profiling,
- g) the right to withdraw consent where the Controller processes your personal data on the basis of consent, at any time, without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal,
- h) the right to submit a complaint to the President of the Personal Data Protection Office if you consider that the data processing violates the provisions of the Regulation.

6. Automated decision-making, including profiling.

*In your personal data processing, there is no exclusively automated decision-making or profiling within the meaning of Article 22 of the Regulation. This means that you are not subject to decisions based exclusively on automated processing, including profiling, which could have legal effects on you or in a similar way significantly affect your situation.*

7. Requirement to provide data.

The provision of personal data is voluntary, however, it is a condition for participation in the Competition and for the issue of the prize in the Competition.